

*By-laws of Pleasant Ridge & Ramsgate Community Watch, Inc.*

**SECOND AMENDED AND RESTATED BY-LAWS OF  
PLEASANT RIDGE & RAMSGATE COMMUNITY WATCH, INC.  
A NOT-FOR-PROFIT CORPORATION**

Ratified on September 15, 2006

Amended on March 3, 2009

Amended on February 22, 2011

**ARTICLE I ORGANIZATION**

1. The name of the organization shall be Pleasant Ridge & Ramsgate Community Watch, Inc.
2. The organization shall have a seal which shall be in the following form:  
Pleasant Ridge & Ramsgate  
Community Watch, Inc.

In a circle, with "Pleasant Ridge & Ramsgate" in the top part of the semicircle and "Community Watch, Inc." in the bottom part of the semicircle, with the community watch eye in the center. The community watch eye is centered inside a blue circle and has a black eye on the right side with the "tail" to the left.



3. The organization may, at its pleasure by a vote of the membership body, change its name.
4. The organization shall have four officers: President, Vice President, Secretary, and Treasurer.
5. The organization shall have block captains that will assist the organization with member management.
6. The organization shall use the following logo to represent the organization, including content such as flyers, letterhead, website, etc.



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**ARTICLE II PURPOSES**

The following are the purposes for which this organization has been organized:

This corporation is organized exclusively for charitable purposes, more specifically, to promote crime prevention with a focus on reducing crime in our neighborhood, increasing home and public safety awareness, improving and promoting positive community relationships, and providing information related to crime, safety, and local government through quarterly meetings, email based mailing lists, interactive websites, and community activities.

To pursue or support the above objectives and other programs, activities and endeavors for charitable purposes within the meaning of Section 501 (c) (3) of the Internal Revenue Code of 1986, as now enacted or hereafter amended.

**ARTICLE III MEMBERSHIP & BOUNDARIES**

The Corporation shall have members but shall not issue any capital stock.

- Members are defined as any person(s) living and/or owning property within the neighborhood boundaries as defined herein.
- When requested, a member shall provide their Name, Mailing/Property Address, Phone Number, and Email Address (if applicable).
- A voting member of this Association shall consist of a member who is at least eighteen (18) years of age.

The neighborhood boundary area is triangulated by Lake Wheeler Road, Lineberry Drive, and Lawrence Drive, on the south side of I-40/ I-440, Raleigh, North Carolina. The neighborhood boundary includes the following streets located in the city of Raleigh, in the county of Wake, and in the State of North Carolina:

- Anne Carol Court
- Balboa Road
- Brett Circle
- Cavalier Street
- Courier Court
- Goshawk Lane
- Henslowe Drive
- Hoot Owl Court
- Joanne Drive
- Lake Wheeler Road (Even # 2118-2420)
- Lawrence Drive
- Lineberry Drive (2400-2620)
- Mariner Circle
- Perennial Street
- Ramsgate Street
- Saturn Street
- Scattered Oaks
- Shenandoah Road
- Sierra Drive (2000-2641)
- Voyager Circle

**ARTICLE IV MEETINGS**

The annual membership meeting of this organization shall be held during the first calendar quarter each and every year on a day, hour, and place to be determined and designated by the Board of Directors.

In addition to the annual membership meeting, the organization will meet once each quarter for the remainder of the calendar year.

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Regular quarterly meetings of this organization shall be held on a day, hour, and place to be determined and designated by the Board of Directors.

The presence of not less than 11 voting members shall constitute a quorum and shall be necessary to conduct the business of this organization where a vote is required. A quorum is not required to conduct a meeting.

Special meetings of this organization may be called by a majority agreement of the Board of Directors when deemed in the best interest of the organization. An attempt shall be made to notify the membership, telling the time and place of any meeting at least three (3) days before the scheduled date set for such special meeting and shall state the reasons that such meeting has been called, and the business to be transacted. No other business but that specified in the notice may be transacted at such special meeting.

**ARTICLE V VOTING**

Each voting member shall be entitled to one vote where a transaction by vote is required and at which the member is present. (Including but not limited to Amendments to By-laws.) Proxy voting will not be permitted.

**ARTICLE VI GOVERNMENT**

The business of this organization shall be managed by a Board of Directors which may take action in the name of the organization.

- The Board of Directors, at a minimum, shall consist of four (4) voting members filling the following positions, which will also serve as the organizations Officers: President, Vice President, Secretary, and Treasurer.
- The organization may have up to three additional directors.
- All directors must reside in the aforementioned boundaries.
- At least one of the officers shall be a resident of the State of North Carolina and a citizen of the United States.

The President of the organization also fulfills the role commonly known as Chairman of the Board of Directors.

Board of Directors members shall serve without compensation other than reimbursement of Board approved expenditures on behalf of the organization.

Board of Directors members shall have a minimum 1 (one) year obligation to their appointed office. After fulfilling the one (1) year obligation, the term for the Board of Director member shall be indefinite. A Board Member may resign from their position by providing written notice, at least 30 (thirty) days, prior to vacating their position, after fulfilling their one (1) year service. When a Board Member resigns from their position, the remaining Board Members shall, by majority, appoint and approve the successor. The Board of Directors may request a volunteer from the voting membership to fulfill a vacant Board Member office.

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The powers and duties of the Board of Directors shall include:

1. The establishment and execution of policy for the organization, under the By-laws of Pleasant Ridge & Ramsgate Community Watch, Inc.
2. The appointment and dissolution of all standing and other committees or chairpersons thereof. This power may be delegated to the President. Committees shall derive their direction from the Board of Directors;
3. The appointment or employment of all persons or organizations to serve the organization;
4. The filling of vacancies on the Board of Directors until the next annual membership meeting;
5. Interpretation of the By-Laws and;
6. The approval of expenditures of the organizations funds. Expenditures over \$50.00 (US) (Fifty dollars) must be approved by a majority vote by the board.

In cases where an officer or director is accused of conduct hurtful to the organization, grossly inconsistent with the By-Laws, or inconsistent with the purposes for which the organization was organized, the officer or director may be removed from office by the unanimous vote of the Board of Directors. The accused officer or director shall not have a vote in such an instance.

Board Member vacancies due to removal of office shall be filled by the same process as though the Board Member resigned.

### **ARTICLE VII OFFICERS**

The President shall:

- preside at all general/special meetings
- be one of the officers who may sign the checks or drafts of the organization
- have such powers as may be reasonably construed as belonging to the chief executive of any organization

The Vice President shall:

- in the event of the absence or inability of the President to exercise their office become acting president of the organization with all the rights, privileges and powers as if they had been the duly elected president
- be one of the officers who may sign the checks or drafts of the organization

The Secretary shall:

- keep the minutes and records of the organization
- attend to all correspondence of the organization and shall exercise all duties incident to the office of Secretary

The Treasurer shall:

- have the care and custody of all monies belonging to the organization and shall be solely responsible for such monies or securities of the organization
- cause to be deposited in a regular business bank or trust company a sum not exceeding \$5,000 (five thousand dollars US currency) and the balance of the funds of the organization shall be deposited in a savings bank except that the Board of Directors may cause such funds to be invested in such investments as shall be legal for a nonprofit corporation in this state.
- be one of the officers who may sign the checks or drafts of the organization
- no special fund may be set aside that shall make it unnecessary for the Treasurer to sign the checks issued upon it

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- shall provide, at stated periods as the Board of Directors shall determine, a written account of the finances of the organization and such report shall be physically affixed to the minutes of the Board of Directors of such meeting

Block Captain Director shall:

- be the chair of the Welcoming Committee
- lead in the distribution of information to the membership

**ARTICLE VIII COMMITTEES**

All committees of this organization shall be approved by the board. Their term shall be for a period sufficient to achieve the purpose of the committee and report to the Board.

All Committees shall be required to:

- Obtain any required permits, permissions and release of liability as required.
- Provide a cost schedule to the Board in order to receive funding for activities.
- Report back to the membership at the completion of the Committee's activities.

The permanent and recurring committees of the organization shall be:

Welcome Committee & National Night Out Committee

Temporary Committees:

Committees may be formed as deemed necessary to further the purposes of the organization. Any voting member may propose that a committee be formed. Suggestions for temporary committees include, but are not limited to: Street Sweep Committee & Community Yard Sale Committee

**ARTICLE IX BLOCK CAPTAINS**

A Block Captain is a voting member who volunteers to coordinate information to a defined area within the boundaries of this organization.

A Block Captain of the organization shall:

- be a member of the welcoming committee
- act as a liaison between members and the organizations directors

**ARTICLE X AMENDMENTS**

Proposed amendments to the By-Laws shall be presented to the Board of Directors. A simple majority vote of the Board of Directors is required to place a proposed amendment before a meeting of the membership. A proposed amendment may be adopted and the By-Laws amended by a simple majority vote of the membership present at any annual, quarterly, or special meeting.

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**ARTICLE XI DISSOLUTION**

In the event that the Pleasant Ridge & Ramsgate Community Watch, Inc. becomes inactive or dissolves, all monies in the general fund shall be distributed to a tax-exempt, community-oriented institution or an organization approved by the majority of the members of the organization at the time of dissolution.

**ARTICLE XII Ratification**

These by-laws were ratified by the incorporators of Pleasant Ridge & Ramsgate Community Watch, Inc. on September 15, 2006.

These by-laws were amended and approved by a simple majority vote by voting members of the Pleasant Ridge & Ramsgate Community Watch at the annual meeting on March 3, 2009.

These by-laws were amended and approved by a simple majority vote by voting members of the Pleasant Ridge & Ramsgate Community Watch at the annual meeting on February 22, 2011.